

**Office of the Auditor General of Alberta
Senior Management Expense Report**

**Hoa Quach, CGA, MBA, Audit Principal
Expenses processed April 1, 2013 – March 31, 2014**

Travel

This includes out-of-town travel expenses in connection with activities such as auditing provincial ministries, departments and agencies; and participating with professional organizations conferences and professional development.

* "Other Transportation" includes rental vehicle, bus, taxi, fuel, and so forth while on travel status.

** "Other" includes incidentals such as long distance telephone calls and per diem while on travel status.

Travel date(s)		Destination and Rationale	Airfare	Other Transportation*	Accommodation	Meals	Other **	Total
8-Jul-2013	11-Jul-2013	Attend Priority-based Budgeting Annual Conference, Washington, DC	\$ 763	\$ 63	\$ 351	\$ 119	\$ 42	\$ 1,338
22-Sep-2013	25-Sep-2013	Attend flood information sessions, Calgary, High River, AB	-	513	445	129	14	1,101
3-Oct-2013	4-Oct-2013	Alberta Flood Mitigation Symposium, Calgary, AB	-	94	127	61	7	289
11-Feb-2014	12-Feb-2014	Attend CCAF-FCVI Inc. advisory board meeting, Ottawa, Ontario	-	100	-	20	7	127
12-Mar-2014	12-Mar-2014	Attend flood information sessions, Drumheller, AB	-	56	-	31	-	87
			\$ 763	\$ 826	\$ 923	\$ 360	\$ 70	\$ 2,942

Hospitality and working sessions

- Hospitality expenses are incurred when, in the course of doing business or as a courtesy, OAG staff pay for food and beverage or other related expenses for someone not employed by the office.
- A working session is a non-travel meal expense at a commercial eating establishment while in the course of conducting office business.
- "OAG" refers to employees of the Office of the Auditor General of Alberta.

Date	Description and Rationale	Amount
13-May-2013	Lunch with CCAF-FCVI Inc. Vietnamese fellow (2 OAG 1 guest)	\$ 41
15-May-2013	Dinner with CCAF-FCVI Inc. Vietnamese fellow (1 OAG 1 guest)	64
29-Aug-2013	Office Recognition Program - lunch with staff in recognition of exemplary work on audits (3 OAG)	64
		\$ 169

Cumulative total for reported expenses from April 1, 2013 to March 31, 2014

\$ 3,111

- Notes:
- The Office of the Auditor General of Alberta (OAG) is not subject to the Goods and Services Tax. However, expenses in this report may include GST. We receive reimbursement from the federal government where applicable.
 - Amounts shown are rounded to the nearest dollar.