

Alberta Indigenous Relations

There are no new recommendations to the department in this report.

In our *Systems to Manage First Nations Development Fund Grants Followup* audit, we report that two recommendations have been implemented.

The department has also implemented our recommendation to improve processes for preparing, reviewing and publicly disclosing travel, meal and hospitality expenses—see below.

Findings

Department

IMPLEMENTED Recommendation **Improve processes for preparing, reviewing and publicly disclosing travel, meal and hospitality expenses**

Context

In 2018,²⁰ we recommended that management improve its processes to prepare, review and publicly disclose travel, meal and hospitality expenses. We found minister's office expenses were often delayed in processing, errors were not identified during review and management was not identifying and correcting errors in the public disclosure of expenses.

Our audit findings

To implement our recommendation, management completed a comprehensive review of procurement card and expense processes. Management also provided additional training to staff involved in the process.

Compliance with policy and directives

We tested a sample of expense claims and found all complied with Government of Alberta policies and directives. We found evidence that department staff promptly reviewed and reconciled expenses. We also found that the claimants and approvers provided adequate documentary support and written rationales for their expenses.

²⁰ *Report of the Auditor General of Alberta—February 2018*, p. 125.

Public disclosure

We examined a sample of the public disclosure of minister's office expenses. We found expenses tested were:

- supported by correct descriptions and receipts
- disclosed completely, as required by government policy
- disclosed under the name of the responsible individual

Outstanding Recommendations

3	→	Implemented Recommendations
0	→	New Recommendations
0	→	Outstanding Recommendations
0	→	Outstanding Recommendations Older than 3 Years
0	→	Outstanding Recommendations Ready for Followup
0	→	Outstanding Recommendations Not Ready for Followup

There are no outstanding recommendations to Alberta Indigenous Relations.