

**Office of the Auditor General of Alberta
Senior Management Expense Report**

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Expenses processed April 1, 2013 – March 31, 2014

Travel

This includes out-of-town travel expenses in connection with activities such as auditing provincial ministries, departments and agencies; and participating with professional organizations, conferences and professional development.

* "Other Transportation" includes rental vehicle, bus, taxis, fuel, and so forth while on travel status.
** "Other" includes incidentals such as long distance telephone calls and per diem while on travel status

Travel date(s)	Destination and Rationale	Airfare	Other Transportation*	Accommodation	Meals	Other **	Total
14-Apr-2013 17-Apr-2013	Medicine Hat College audit field work, Medicine Hat, AB	\$ -	\$ -	\$ 424	\$ 112	\$ 21	\$ 557
15-May-2013 15-May-2013	Medicine Hat College audit exit meeting, Medicine Hat, AB	461	-	-	20	-	481
24-Sep-2013 24-Sep-2013	ACAD field work, Calgary, AB	-	60	-	-	-	60
11-Nov-2013 12-Nov-2013	Northland School Division field work, High Prairie, AB	-	91	134	29	-	254
12-Nov-2013 14-Nov-2013	Northland School Division field work, Peace River, AB	873	182	278	189	-	1,522
14-Nov-2013 15-Nov-2013	Northland School Division field work, Wabasca, AB	-	91	118	20	-	229
5-Mar-2014 7-Mar-2014	Northland School Division site visit, Peace River, AB	-	53	325	51	-	428
		\$ 1,334	\$ 478	\$ 1,279	\$ 420	\$ 21	\$ 3,532

Hospitality and working sessions

- Hospitality expenses are incurred when, in the course of doing business or as a courtesy, OAG staff pay for food and beverage or other related expenses for someone not employed by the office.
- A working session is a non-travel meal expense at a commercial eating establishment while in the course of conducting office business.
- "OAG" refers to employees of the Office of the Auditor General of Alberta.

Date	Description and Rationale	Amount
13-Sep-2013	Welcome lunch for Vietnamese fellows (4 OAG, 2 guests)	\$ 115
14-Sep-2013	Welcome brunch for Vietnamese fellows (1 OAG, 2 guests)	58
14-Sep-2013	Social event at Fort Edmonton to welcome Vietnamese fellows (1 OAG, 2 guests)	49
30-Sep-2013	Lunch meeting with Northland School Division trustee (3 OAG, 1 guest)	76
30-Sep-2013	Lunch meeting with Education representative (1 OAG, 1 guest)	34
26-Mar-2014	Career advisory lunch (2 OAG)	31
		\$ 364

Cumulative total for reported expenses from April 1, 2013 to March 31, 2014

\$ 3,895

- Notes:
- The Office of the Auditor General of Alberta (OAG) is not subject to the Goods and Services Tax. However, expenses in this report may include GST. We receive reimbursement from the federal government where applicable.
 - Amounts shown are rounded to the nearest dollar.