

**Office of the Auditor General of Alberta
Senior Management Expense Report**

Merwan Saher, FCA, Auditor General
Expenses processed April 1, 2013 – March 31, 2014

Travel

This includes out-of-town travel expenses in connection with activities such as auditing provincial ministries, departments and agencies; and participating with professional organizations conferences and professional development.

- * "Other Transportation" includes rental vehicle, bus, taxis, fuel, and so forth while on travel status.
- ** "Other" includes incidentals such as long distance telephone calls and per diem while on travel status.

Travel date(s)		Destination and Rationale	Airfare	Other Transportation*	Accommodation	Meals	Other **	Total
5-Apr-2013	9-Apr-2013	Attend Canadian Council of Legislative Auditors (CCOLA) Performance Audit Symposium, Toronto, ON	\$ 764	\$ 10	\$ 546	\$ 68	\$ 97	\$ 1,485
24-Apr-2013	26-Apr-2013	Chamber of Commerce Sub-committee – Tax & Economic Affairs Presentation, Calgary, AB	-	116	-	20	7	143
24-Aug-2013	27-Aug-2013	Attend Canadian Council of Legislative Auditors (CCOLA) Annual Conference, Regina, SK	389	165	368	48	21	991
26-Jan-2014	28-Jan-2014	Attend Canadian Council of Legislative Auditors (CCOLA) Financial Statement Symposium, Victoria, BC	199	189	333	48	14	783
			\$ 1,352	\$ 480	\$ 1,247	\$ 184	\$ 139	\$ 3,402

Hospitality and working sessions

- Hospitality expenses are incurred when, in the course of doing business or as a courtesy, OAG staff pay for food and beverage or other related expenses for someone not employed by the office.
- A working session is a non-travel meal expense at a commercial eating establishment while in the course of conducting office business.
- "OAG" refers to employees of the Office of the Auditor General of Alberta.

Date	Description and Rationale	Amount
2-May-2013	Administrative Professionals Week staff appreciation lunch (13 OAG)	\$ 298
13-May-2013	Dinner with CCAF-FCVI Inc. Vietnamese fellow (1 OAG 3 guests)	104
13-May-2013	Lunch with employee to discuss office social committee (2 OAG)	35
16-May-2013	Lunch with potential employee (1 OAG 1 guest)	46
10-Jun-2013	Lunch with external peer review member (3 OAG 1 guest)	67
11-Jun-2013	Coffee with potential external peer reviewer (2 OAG 1 guest)	14
12-Aug-2013	Lunch with CCAF-FCVI Inc. president and vice president (1 OAG 2 guests)	69
21-Aug-2013	Lunch with external peer review team (2 OAG 4 guests)	143
16-Sep-2013	Dinner with visiting delegation from Yucatan State Audit Office (5 OAG 4 guests)	668
21-Nov-2013	Lunch with chief financial officer of ATB Financial (2 OAG 1 guest)	79
5-Dec-2013	Lunch with a former senior manager (1 OAG 1 guest)	31
14-Jan-2014	Lunch with chair of Alberta Health Services Advisory Audit Committee (2 OAG 1 guest)	85
24-Jan-2014	Lunch with VP of finance and corporate services, Northern Alberta Institute of Technology (2 OAG 1 guest)	49
27-Feb-2014	Lunch with chief financial officer of ATB Financial (2 OAG 1 guest)	71
3-Mar-2014	Lunch with auditor general of City of Edmonton and auditor general of City of Calgary (2 OAG 2 guests)	86
11-Mar-2014	Lunch with potential audit contractor (2 OAG 1 guest)	43
19-Mar-2014	Lunch with chair of University of Alberta Audit Committee (1 OAG 1 guest)	44
26-Mar-2014	Lunch with consultant to discuss office business (1 OAG 1 guest)	33
		\$ 1,965

Cumulative total for reported expenses from April 1, 2013 to March 31, 2014

\$ 5,367

- Notes:
- The Office of the Auditor General of Alberta (OAG) is not subject to the Goods and Services Tax. However, expenses in this report may include GST. We receive reimbursement from the federal government where applicable.
 - Amounts shown are rounded to the nearest dollar.