

**Office of the Auditor General of Alberta  
Senior Management Expense Report**

**Ram Rajoo, CA, MBA, Audit Principal (Calgary)**  
**Expenses processed April 1, 2013 – March 31, 2014**

**Travel**

This includes out-of-town travel expenses in connection with activities such as auditing provincial ministries, departments and agencies; and participating with professional organizations conferences and professional development.

\* "Other Transportation" includes rental vehicle, bus, taxis, fuel, and so forth while on travel status.

\*\* "Other" includes incidentals such as long distance telephone calls and per diem while on travel status.

Travel date(s)		Destination and Rationale	Airfare	Other Transportation*	Accommodation	Meals	Other **	Total
4-Apr-2013	5-Apr-2013	Alberta Gambling Research Institute's audit committee meeting, Banff, AB	\$ -	\$ 62	\$ -	\$ -	\$ -	\$ 62
23-Apr-2013	24-Apr-2013	Public Accounts Committee meeting, Edmonton, AB	-	149	138	70	7	364
24-Apr-2013	25-Apr-2013	University of Calgary audit-related meetings, Edmonton, AB	-	5	138	31	7	181
1-May-2013	2-May-2013	Justice and Solicitor General audit field work, Edmonton, AB	-	151	143	51	7	352
2-May-2013	3-May-2013	Alberta Gaming and Liquor Commission audit field work, Edmonton, AB	-	43	143	31	7	224
6-May-2013	7-May-2013	Justice and Solicitor General and Alberta Gaming and Liquor Commission audit field work, Edmonton, AB	-	229	138	70	7	444
7-May-2013	8-May-2013	Justice and Solicitor General audit field work, Edmonton, AB	-	19	138	31	7	195
13-May-2013	16-May-2013	Justice and Solicitor General audit field work, Edmonton, AB	-	294	434	132	21	881
16-May-2013	17-May-2013	Alberta Gaming and Liquor Commission audit field work, Edmonton, AB	-	40	145	31	7	223
21-May-2013	22-May-2013	Alberta Gaming and Liquor Commission audit field work, Edmonton, AB	-	130	145	51	7	333
22-May-2013	24-May-2013	Justice and Solicitor General audit field work, Edmonton, AB	-	108	289	92	21	510
27-May-2013	30-May-2013	Justice and Solicitor General and Alberta Gaming and Liquor Commission audit field work, Edmonton, AB	-	238	434	81	14	767
16-Jun-2013	20-Jun-2013	Attend Annual Canadian Gaming Association Summit, Montreal, QC	587	129	1,083	119	21	1,939
6-Nov-2013	7-Nov-2013	Attend On-the-Job Coaching course, Edmonton, AB	-	141	104	48	16	309
11-Nov-2013	12-Nov-2013	Justice and Solicitor General pre-planning meeting, Edmonton, AB	-	39	144	40	7	230
12-Nov-2013	12-Nov-2013	Attend Financial Reporting Developments seminar, Edmonton, AB	-	31	-	-	-	31
26-Nov-2013	27-Nov-2013	Energy Public Accounts Committee Meeting and Employee Interviews, Edmonton, AB	-	149	144	51	7	350
3-Dec-2013	4-Dec-2013	Justice and Solicitor General audit entry meeting, Edmonton, AB	-	139	144	51	7	341
15-Jan-2014	16-Jan-2014	Attend Conflict Resolution Course, Edmonton, AB	-	149	143	40	7	338
19-Jan-2014	24-Jan-2014	Attend Elements of Supervision Course, Edmonton, AB	-	87	743	119	35	984
26-Jan-2014	28-Jan-2014	Attend manager review committee meeting, Edmonton, AB	-	269	297	59	14	640
9-Feb-2014	10-Feb-2014	Attend Writing Course, Edmonton, AB	-	149	149	40	7	344
20-Feb-2014	20-Feb-2014	Justice and Solicitor General audit status meeting, Edmonton, AB	-	144	-	40	-	183
7-Mar-2014	7-Mar-2014	Attend Systems Audit Forum, Edmonton, AB	-	67	-	20	-	87
18-Mar-2014	18-Mar-2014	Audit procedures review meeting, Edmonton, AB	-	144	-	40	-	183
			<b>\$ 587</b>	<b>\$ 3,103</b>	<b>\$ 5,237</b>	<b>\$ 1,335</b>	<b>\$ 233</b>	<b>\$ 10,495</b>

**Office of the Auditor General of Alberta  
Senior Management Expense Report**

**Ram Rajoo, CA, MBA, Audit Principal (Calgary)**  
**Expenses processed April 1, 2013 – March 31, 2014**

**Travel**

This includes out-of-town travel expenses in connection with activities such as auditing provincial ministries, departments and agencies; and participating with professional organizations conferences and professional development.

- \* "Other Transportation" includes rental vehicle, bus, taxis, fuel, and so forth while on travel status.
- \*\* "Other" includes incidentals such as long distance telephone calls and per diem while on travel status.

**Hospitality and working sessions**

- Hospitality expenses are incurred when, in the course of doing business or as a courtesy, OAG staff pay for food and beverage or other related expenses for someone not employed by the office.
- A working session is a non-travel meal expense at a commercial eating establishment while in the course of conducting office business.
- "OAG" refers to employees of the Office of the Auditor General of Alberta.

<b>Date</b>	<b>Description and Rationale</b>	<b>Amount</b>
16-Dec-2013	Office Recognition Program - lunch with staff to recognize exemplary work performed (3 OAG)	\$ 70
26-Mar-2014	Career advisory lunch (2 OAG)	51
28-Mar-2014	Career advisory lunch (2 OAG)	51
		<b>\$ 172</b>

**Cumulative total for reported expenses from April 1, 2013 to March 31, 2014** **\$ 10,668**

- Notes:
- The Office of the Auditor General of Alberta (OAG) is not subject to the Goods and Services Tax. However, expenses in this report may include GST. We receive reimbursement from the federal government where applicable.
  - Amounts shown are rounded to the nearest dollar.