

**Office of the Auditor General of Alberta
Senior Management Expense Report**

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Expenses processed April 1, 2013 – March 31, 2014

Travel

This includes out-of-town travel expenses in connection with activities such as auditing provincial ministries, departments and agencies; and participating with professional organizations conferences and professional development.

* "Other Transportation" includes rental vehicle, bus, taxis, fuel, and so forth while on travel status.

** "Other" includes incidentals such as long distance telephone calls and per diem while on travel status.

Travel date(s)		Destination and Rationale	Airfare	Other Transportation*	Accommodation	Meals	Other **	Total
27-May-2013	27-May-2013	Lethbridge College field work, Lethbridge, AB	\$ 514	\$ 52	\$ -	\$ 29	\$ -	\$ 595
23-Apr-2013	25-Apr-2013	Canadian Council of Legislative Auditors (CCOLA) IT group committee meeting, Ottawa, ON	531	139	338	59	14	1,081
			\$ 1,045	\$ 191	\$ 338	\$ 88	\$ 14	\$ 1,676

Hospitality and working sessions

- Hospitality expenses are incurred when, in the course of doing business or as a courtesy, OAG staff pay for food and beverage or other related expenses for someone not employed by the office.
- A working session is a non-travel meal expense at a commercial eating establishment while in the course of conducting office business.
- "OAG" refers to employees of the Office of the Auditor General of Alberta.

Date	Description and Rationale	Amount
19-Jul-2013	Career advisory lunch (2 OAG)	\$ 36
2-Oct-2013	Office Recognition Program - Lunch with electronic health records team in recognition of exemplary audit work (4 OAG)	83
		\$ 118

Cumulative total for reported expenses from April 1, 2013 to March 31, 2014

\$ 1,794

Notes:

- The Office of the Auditor General of Alberta (OAG) is not subject to the Goods and Services Tax. However, expenses in this report may include GST. We receive reimbursement from the federal government where applicable.
- Amounts shown are rounded to the nearest dollar.