

**Office of the Auditor General of Alberta
Senior Management Expense Report**

Ed Ryan, B.Comm., CFE, DIFA, CMA, Assistant Auditor General
Expenses processed April 1, 2013 – August 9, 2013 (left the office on August 9, 2013)

Travel

This includes out-of-town travel expenses in connection with activities such as auditing provincial ministries, departments and agencies; and participating with professional organizations conferences and professional development.

* "Other Transportation" includes rental vehicle, bus, taxis, fuel, and so forth while on travel status.

** "Other" includes incidentals such as long distance telephone calls and per diem while on travel status.

Travel date(s)	Destination and Rationale	Airfare	Other Transportation*	Accommodation	Meals	Other **	Total
4-Apr-2013 5-Apr-2013	Alberta College of Art + Design management audit entry meeting, Calgary, AB	\$ -	\$ 10	\$ 233	\$ -	\$ -	\$ 243
17-Apr-2013 17-Apr-2013	Medicine Hat College audit meeting, Medicine Hat, AB	640	24	-	11	-	675
15-May-2013 15-May-2013	Medicine Hat College audit exit meeting, Medicine Hat, AB	447	-	266	-	-	713
		\$ 1,087	\$ 34	\$ 499	\$ 11	\$ -	\$ 1,631

Hospitality and working sessions

- Hospitality expenses are incurred when, in the course of doing business or as a courtesy, OAG staff pay for food and beverage or other related expenses for someone not employed by the office.
- A working session is a non-travel meal expense at a commercial eating establishment while in the course of conducting office business.
- "OAG" refers to employees of the Office of the Auditor General of Alberta.

Date	Description and Rationale	Amount
3-Apr-2013	Lunch with University of Alberta official to discuss audit matters (1 OAG 1 guest)	\$ 47
19-Apr-2013	Lunch with government department senior official to discuss audit matters (1 OAG 1 guest)	69
26-Apr-2013	Lunch with consultant to discuss audit matters (1 OAG 1 guest)	45
7-May-2013	Lunch with government official to discuss audit matters (2 OAG 1 guest)	55
15-May-2013	Lunch with staff to discuss audit matters (3 OAG)	41
		\$ 257

Cumulative total for reported expenses from April 1, 2013 to August 9, 2013

\$ 1,888

Notes:

- The Office of the Auditor General of Alberta (OAG) is not subject to the Goods and Services Tax. However, expenses in this report may include GST. We receive reimbursement from the federal government where applicable.
- Amounts shown are rounded to the nearest dollar.