

**Office of the Auditor General of Alberta
Senior Management Expense Report**

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Expenses processed April 1, 2013 – March 31, 2014

Travel

This includes out-of-town travel expenses in connection with activities such as auditing provincial ministries, departments and agencies; and participating with professional organizations conferences and professional development.

* "Other Transportation" includes rental vehicle, bus, taxis, fuel, and so forth while on travel status.

** "Other" includes incidentals such as long distance telephone calls and per diem while on travel status.

Travel date(s)		Destination and Rationale	Airfare	Other Transportation*	Accommodation	Meals	Other **	Total
7-Apr-2013	10-Apr-2013	Attend Canadian Council of Legislative Auditors (CCOLA) Performance Audit Symposium and CCOLA Health Study Group meeting, Toronto, ON	\$ 914	\$ 182	\$ 416	\$ 71	\$ 21	\$ 1,604
17-Apr-2013	20-Apr-2013	Executive Certified Management Accountant program phase 2, training session 3, Calgary, AB	-	170	605	87	21	883
6-Jun-2013	7-Jun-2013	Certified Management Accountant board report, Calgary, AB	-	99	186	50	-	335
15-Dec-2013	17-Dec-2013	Attend CCAF-FCVI Inc. Workshop on Cause and Effect Analysis, Ottawa, ON	894	222	264	88	14	1,482
24-Mar-2014	26-Mar-2014	Seniors Care audit field work, Red Deer, AB	-	103	125	70	7	305
			\$ 1,808	\$ 775	\$ 1,596	\$ 366	\$ 63	\$ 4,608

Hospitality and working sessions

- Hospitality expenses are incurred when, in the course of doing business or as a courtesy, OAG staff pay for food and beverage or other related expenses for someone not employed by the office.
- A working session is a non-travel meal expense at a commercial eating establishment while in the course of conducting office business.
- "OAG" refers to employees of the Office of the Auditor General of Alberta.

Date	Description and Rationale	Amount
12-Apr-2013	Interview lunch with potential employee (2 OAG 1 guest)	\$ 53
29-May-2013	Career advisory lunch (3 OAG)	34
20-Nov-2013	Host Vietnamese Fellows to the Varscona Theatre (1 OAG 2 guest)	80
19-Dec-2013	Luncheon meeting with member of a community advocacy group (4 OAG 1 guest)	103
4-Feb-2014	Luncheon meeting with former member of long-term care operator group (2 OAG 1 guest)	66
2-Mar-2014	Host Vietnamese Fellows to the Alberta Art Gallery (1 OAG 3 guest)	88
		\$ 423

Cumulative total for reported expenses from April 1, 2013 to March 31, 2014

\$ 5,031

Notes:

- The Office of the Auditor General of Alberta (OAG) is not subject to the Goods and Services Tax. However, expenses in this report may include GST. We receive reimbursement from the federal government where applicable.
- Amounts shown are rounded to the nearest dollar.