

**Office of the Auditor General of Alberta
Expense Report**

Doug Zurbrigg CPA, CA, Audit Principal
Expenses April 1, 2019 – March 31, 2020

Travel

This includes out-of-town travel expenses in connection with activities such as auditing provincial ministries, departments and agencies; and participating with professional organizations conferences and professional development.

- * "Other Transportation" includes rental vehicle, bus, taxis, fuel, and so forth while on travel status.
- ** "Other" includes incidentals such as long distance telephone calls and per diem while on travel status.

Travel date(s)	Destination and Rationale	Airfare	Other Transportation*	Accommodation	Meals	Other **	Total
9-Sep-2019 13-Sep-2019	Association of Canadian Pension Management (ACPM) national conference, Vancouver, BC	\$ 214	\$ 107	\$ 1,205	\$ 90	\$ 28	\$ 1,644

Hospitality and working sessions

- Hospitality expenses are incurred when, in the course of doing business or as a courtesy, OAG staff pay for food and beverage or other related expenses for someone not employed by the office.
- A working session is a non-travel meal expense at a commercial eating establishment while in the course of conducting office business.
- "OAG" refers to employees of the Office of the Auditor General of Alberta.

Date	Description and Rationale	Amount
11-Oct-2019	Lunch meeting with Alberta Pension Services Corporation staff (2 OAG, 2 Guest)	\$ 99

Cumulative total for reported expenses from April 1, 2019 to March 31, 2020 **\$ 1,743**

- Notes:
- The Office of the Auditor General of Alberta (OAG) is not subject to the Goods and Services Tax. We receive reimbursement from the federal government where applicable.
 - Amounts shown are rounded to the nearest dollar.