

**Office of the Auditor General of Alberta
Expense Report**

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Expenses from April 1, 2019 – March 31, 2020**

Travel

This includes out-of-town travel expenses in connection with activities such as auditing provincial ministries, departments and agencies; and participating with professional organizations conferences and professional development.

* "Other Transportation" includes rental vehicle, bus, taxis, fuel, and so forth while on travel status.

** "Other" includes incidentals such as long distance telephone calls and per diem while on travel status.

Travel date(s)	Destination and Rationale	Airfare	Other Transportation*	Accommodation	Meals	Other **	Total
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Hospitality and working sessions

- Hospitality expenses are incurred when, in the course of doing business or as a courtesy, OAG staff pay for food and beverage or other related expenses for someone not employed by the office.
- A working session is a non-travel meal expense at a commercial eating establishment while in the course of conducting office business.
- "OAG" refers to employees of the Office of the Auditor General of Alberta.

Date	Description and Rationale	Amount
20-Jun-2019	Working lunch meeting with consultant to discuss audit work (1 OAG, 1 Guest)	\$ 78
27-Sep-2019	Working lunch meeting with consultant to discuss governance (1 OAG, 1 Guest)	56
2-Oct-2019	Working lunch on audit practice planning (2 OAG)	43
9-Oct-2019	Working lunch meeting with Chartered Professional Accountants of Alberta on practice review scope (1 OAG, 1 Guest)	48
7-Jan-2020	Working lunch meeting with consultant to discuss audit operational business (1 OAG, 1 Guest)	46
		\$ 271

Cumulative total for reported expenses from April 1, 2019 to March 31, 2020

\$ 271

Notes:

- The Office of the Auditor General of Alberta (OAG) is not subject to the Goods and Services Tax. We receive reimbursement from the federal government where applicable.
- Amounts shown are rounded to the nearest dollar.