

**Office of the Auditor General of Alberta  
Expense Report**

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Expenses processed April 1, 2019 – October 16, 2019 (departure date)**

**Travel**

This includes out-of-town travel expenses in connection with activities such as auditing provincial ministries, departments and agencies; and participating with professional organizations conferences and professional development.

\* "Other Transportation" includes rental vehicle, bus, taxis, fuel, and so forth while on travel status.

\*\* "Other" includes incidentals such as long distance telephone calls and per diem while on travel status.

Travel date(s)	Destination and Rationale	Airfare	Other Transportation*	Accommodation	Meals	Other **	Total
31-Mar-2019 4-Apr-2019	Canadian Council of Legislative Auditors (CCOLA) Performance Audit Symposium, Toronto, ON	\$ 461	\$ 74	\$ 1,091	\$ 115	\$ 28	\$ 1,769

**Hospitality and working sessions**

- Hospitality expenses are incurred when, in the course of doing business or as a courtesy, OAG staff pay for food and beverage or other related expenses for someone not employed by the office.
- A working session is a non-travel meal expense at a commercial eating establishment while in the course of conducting office business.
- "OAG" refers to employees of the Office of the Auditor General of Alberta.

Date	Description and Rationale	Amount
21-Apr-2019	Staff working lunch (4 OAG)	\$ 108
16-May-2019	Lunch meeting with consultant to discuss performance audit forum (1 Guest; 1 OAG)	41
1-Aug-2019	Lunch meeting on performance audit practice (3 OAG)	80
12-Aug-2019	Lunch with staff to discuss training tools (3 OAG)	96
6-Sep-2019	Lunch with consultant to discuss performance audit practice (1 Guest; 1 OAG)	55
		<b>\$ 380</b>

**Cumulative total for reported expenses from April 1, 2019 to November 30, 2019**

**\$ 2,149**

- Notes:
- The Office of the Auditor General of Alberta (OAG) is not subject to the Goods and Services Tax. We receive reimbursement from the federal government where applicable.
  - Amounts shown are rounded to the nearest dollar.