

**Office of the Auditor General of Alberta
Expense Report**

Michelle Fleming CPA, CA, Audit Principal (Calgary)
April 1, 2022 – March 31, 2023

Travel

This includes out-of-town travel expenses in connection with activities such as auditing provincial ministries, departments and agencies; and participating with professional organizations, conferences and professional development.

* "Other Transportation" includes rental vehicle, bus, taxis, fuel, and so forth while on travel status.

** "Other" includes incidentals such as long distance telephone calls and per diem while on travel status.

Travel date(s)		Destination and Rationale	Airfare	Other Transportation*	Accommodation	Meals	Other **	Total
2-Oct-2022	3-Oct-2022	First aid training course, Edmonton, AB	\$ -	\$ 86	\$ 173	\$ 40	\$ -	\$ 298
3-Oct-2022	4-Oct-2022	Contract management performance audit meeting, Edmonton, AB	-	86	173	31	-	289
			\$ -	\$ 171	\$ 345	\$ 70	\$ -	\$ 587

Hospitality and working sessions

- Hospitality expenses are incurred when, in the course of doing business or as a courtesy, OAG staff pay for food and beverage or other related expenses for someone not employed by the office.
- A working session is a non-travel meal expense at a commercial eating establishment while in the course of conducting office business.
- "OAG" refers to employees of the Office of the Auditor General of Alberta.

Date	Description and Rationale	Amount
		\$ -
Cumulative total for reported expenses from April 1, 2022 to March 31, 2023		\$ 587

- Notes:
- The Office of the Auditor General of Alberta (OAG) is not subject to the Goods and Services Tax. We receive reimbursement from the federal government where applicable.
 - Amounts shown are rounded to the nearest dollar.