

**Office of the Auditor General of Alberta
Expense Report**

Cheryl Schneider, Executive Director, Engagement and Communications
April 1, 2023 – March 31, 2024

Travel

This includes out-of-town travel expenses in connection with activities such as auditing provincial ministries, departments and agencies; and participating with professional organizations, conferences and professional development.

- * "Other Transportation" includes rental vehicle, bus, taxis, fuel, and so forth while on travel status.
** "Other" includes incidentals such as long distance telephone calls and per diem while on travel status.

Travel date(s)		Destination and Rationale	Airfare	Other Transportation*	Accommodation	Meals	Other **	Total
1-Apr-2023	4-Apr-2023	Canadian Council of Legislative Auditors (COLA) Performance Audit Symposium, Toronto, ON	\$ 864	\$ 66	\$ 500	\$ 51	\$ -	\$ 1,481

Hospitality and working sessions

- Hospitality expenses are incurred when, in the course of doing business or as a courtesy, OAG staff pay for food and beverage or other related expenses for someone not employed by the office.
- A working session is a non-travel meal expense at a commercial eating establishment while in the course of conducting office business.
- "OAG" refers to employees of the Office of the Auditor General of Alberta.
- External expert refers to advisors, agents, consultants, and other professionals

Date	Description and Rationale	Amount
11-May-2023	Lunch with visiting delegation Auditor General Newfoundland (2 OAG, 1 Guest)	\$ 170
6-Nov-2023	Career advisor lunch (4 OAG)	102
20-Dec-2023	Career advisor lunch (2 OAG)	51
22-Mar-2024	Lunch with external expert to discuss operations (1 OAG, 1 Guest)	43
		<u>\$ 366</u>

Cumulative total for reported expenses from April 1, 2023 to March 31, 2024

\$ 1,847

- Notes:
- The Office of the Auditor General of Alberta (OAG) is not subject to the Goods and Services Tax. We receive reimbursement from the federal government where applicable.
 - Amounts shown are rounded to the nearest dollar.