

Office of the Auditor General of Alberta Expense Report

Phil Minnaar CPA, CA, Audit Principal
April 1, 2023 – March 31, 2024

Travel

This includes out-of-town travel expenses in connection with activities such as auditing provincial ministries, departments and agencies; and participating with professional organizations, conferences and professional development.

* "Other Transportation" includes rental vehicle, bus, taxis, fuel, and so forth while on travel status.

** "Other" includes incidentals such as long distance telephone calls and per diem while on travel status.

Travel date(s)		Destination and Rationale	Airfare	Other Transportation*	Accommodation	Meals	Other **	Total
28-Jan-2024	30-Jan-2024	Canadian Council of Legislative Auditors (COLA) Financial Audit Symposium, Toronto, ON	\$ 496	\$ 236	\$ 498	\$ 80	\$ 14	\$ 1,324

Hospitality and working sessions

- Hospitality expenses are incurred when, in the course of doing business or as a courtesy, OAG staff pay for food and beverage or other related expenses for someone not employed by the office.
- A working session is a non-travel meal expense at a commercial eating establishment while in the course of conducting office business.
- "OAG" refers to employees of the Office of the Auditor General of Alberta.
- External expert refers to advisors, agents, consultants, and other professionals

Date	Description and Rationale	Amount
		\$ -
Cumulative total for reported expenses from April 1, 2023 to March 31, 2024		\$ 1,324

Notes:

- The Office of the Auditor General of Alberta (OAG) is not subject to the Goods and Services Tax. We receive reimbursement from the federal government where applicable.
- Amounts shown are rounded to the nearest dollar.