

Office of the Auditor General of Alberta Expense Report

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April 1, 2023 – March 31, 2024

Travel

This includes out-of-town travel expenses in connection with activities such as auditing provincial ministries, departments and agencies; and participating with professional organizations, conferences and professional development.

- * "Other Transportation" includes rental vehicle, bus, taxis, fuel, and so forth while on travel status.
** "Other" includes incidentals such as long distance telephone calls and per diem while on travel status.

Travel date(s)		Destination and Rationale	Airfare		Other Transportation*	Accommodation		Meals	Other **		Total			
7-Nov-2023	9-Nov-2023	Canadian Council of Legislative Auditors (COLA) Western, Vancouver, BC	\$	796	\$	146	\$	721	\$	70	\$	14	\$	1,747
21-Nov-2023	22-Nov-2023	University of Calgary and Southern Alberta Institute of Technology audit committee meetings, Calgary, AB	-			194		187		70		-		451
28-Jan-2024	30-Jan-2024	Canadian Council of Legislative Auditors (COLA) Financial Audit Symposium, Toronto, ON (Partial charges; complete reporting in next period)	619			191		498		51		-		1,359
			\$	1,415	\$	531	\$	1,406	\$	191	\$	14	\$	3,557

Hospitality and working sessions

- Hospitality expenses are incurred when, in the course of doing business or as a courtesy, OAG staff pay for food and beverage or other related expenses for someone not employed by the office.
- A working session is a non-travel meal expense at a commercial eating establishment while in the course of conducting office business.
- "OAG" refers to employees of the Office of the Auditor General of Alberta.
- External expert refers to advisors, agents, consultants, and other professionals

Date		Description and Rationale	Amount	
12-Oct-2023	12-Oct-2023	Meeting with external expert to discuss audit work (1 OAG, 1 guest)	\$	12
24-Oct-2023	24-Oct-2023	Meeting with external expert to discuss audit work (1 OAG, 1 guest)	13	
11-Dec-2023	11-Dec-2023	Lunch with audit staff to discuss project status (2 OAG)	69	
			\$	94

Cumulative total for reported expenses from April 1, 2023 to March 31, 2024

\$ 3,651

- Notes:
- The Office of the Auditor General of Alberta (OAG) is not subject to the Goods and Services Tax. We receive reimbursement from the federal government where applicable.
 - Amounts shown are rounded to the nearest dollar.