Office of the Auditor General of Alberta
Expense Report

Tim Gallagher CISA, CRISC, Audit Principal
April 1, 2023 – March 31, 2024

Travel

This includes out-of-town travel expenses in connection with activities such as auditing provincial ministries, departments and agencies; and participating with professional organizations, conferences and professional development.

* "Other Transportation" includes rental vehicle, bus, taxis, fuel, and so forth while on travel status.
** "Other" includes incidentals such as long distance telephone calls and per diem while on travel status.

Travel date(s)		Destination and Rationale	Airfare	Other Transportation*	Accommodation	Meals	Other **	Total
15-Apr-2023	19-Apr-2023	Canadian Council of Legislative Auditors (CCOLA), Information Technology Audit Committee (ITAC) meeting, St. John's, N.L.	$ 1,653	$ 153	$ 477	$ 167	$ 28	**$ 2,478**

Hospitality and working sessions

- Hospitality expenses are incurred when, in the course of doing business or as a courtesy, OAG staff pay for food and beverage or other related expenses for someone not employed by the office.
- A working session is a non-travel meal expense at a commercial eating establishment while in the course of conducting office business.
- "OAG" refers to employees of the Office of the Auditor General of Alberta.
- External expert refers to advisors, agents, consultants, and other professionals

Date	Description and Rationale	Amount
		$ -

Cumulative total for reported expenses from April 1, 2023 to March 31, 2024 — **$ 2,478**

Notes:
- The Office of the Auditor General of Alberta (OAG) is not subject to the Goods and Services Tax. We receive reimbursement from the federal government where applicable.
- Amounts shown are rounded to the nearest dollar.