

**Office of the Auditor General of Alberta
Expense Report**

Faezeh Moeini CPA, CA, Audit Principal
Expenses processed April 1, 2024 – November 30, 2024

Travel

This includes out-of-town travel expenses in connection with activities such as auditing provincial ministries, departments and agencies; and participating with professional organizations, conferences and professional development.

* "Other Transportation" includes rental vehicle, bus, taxis, fuel, and so forth while on travel status.

** "Other" includes incidentals such as long distance telephone calls and per diem while on travel status.

Travel date(s)	Destination and Rationale	Airfare	Other Transportation*	Accommodation	Meals	Other **	Total
		\$ -	\$ -	\$ -	\$ -	\$ -	-

Hospitality and working sessions

• Hospitality expenses are incurred when, in the course of doing business or as a courtesy, OAG staff pay for food and beverage or other related expenses for someone not employed by the office.

• A working session is a non-travel meal expense at a commercial eating establishment while in the course of conducting office business.

Date	Description and Rationale	Amount
4-Jun-2024	New staff orientation lunch (2 people)	51
28-Oct-2024	Career advisory lunch (4 people)	107
		<u>\$ 158</u>

Cumulative total for reported expenses from April 1, 2024 to November 30, 2024

\$ 158

Notes:

- The Office of the Auditor General of Alberta (OAG) is not subject to the Goods and Services Tax. We receive reimbursement from the federal government where applicable.
- Amounts shown are rounded to the nearest dollar.