

**Office of the Auditor General of Alberta
Expense Report**

Ram Rajoo CPA, CA, MBA, Audit Principal (Calgary)

Expenses Processed April 1, 2024—November 30, 2024

Travel

This includes out-of-town travel expenses in connection with activities such as auditing provincial ministries, departments and agencies; and participating with professional organizations, conferences and professional development.

* "Other Transportation" includes rental vehicle, bus, taxis, fuel, and so forth while on travel status.

** "Other" includes incidentals such as long distance telephone calls and per diem while on travel status.

Travel date(s)		Destination and Rationale	Airfare	Other Transportation*	Accommodation	Meals	Other **	Total
17-Apr-2024	17-Apr-2024	Red Deer Polytechnic audit entry meeting, Red Deer, AB	\$ -	\$ 84	\$ -	\$ -	\$ -	\$ 84
5-Jun-2024	5-Jun-2024	Ministry of Education audit exit meeting, Edmonton, AB	-	182	-	42	-	224
25-Jun-2024	25-Jun-2024	Habits of Exemplary Leaders training, Edmonton, AB	-	182	360	51	-	593
22-Sep-2024	23-Sep-2024	Ministry of Education audit discussion meeting, Edmonton, AB	-	182	168	68	-	418
			\$ -	\$ 630	\$ 528	\$ 161	\$ -	\$ 1,319

Hospitality and working sessions

- Hospitality expenses are incurred when, in the course of doing business or as a courtesy, OAG staff pay for food and beverage or other related expenses for someone not employed by the office.
- A working session is a non-travel meal expense at a commercial eating establishment while in the course of conducting office business.

Date	Description and Rationale	Amount
		\$ -

Cumulative total for reported expenses from April 1, 2024 to November 30, 2024

\$ 1,319

Notes:

- The Office of the Auditor General of Alberta (OAG) is not subject to the Goods and Services Tax. We receive reimbursement from the federal government where applicable.
- Amounts shown are rounded to the nearest dollar.