

**Office of the Auditor General of Alberta  
Expense Report**

**Tim Gallagher CISA, CRISC, Audit Principal**

**Expenses processed April 1, 2024—July 31, 2024 (departure date)**

**Travel**

This includes out-of-town travel expenses in connection with activities such as auditing provincial ministries, departments and agencies; and participating with professional organizations, conferences and professional development.

\* "Other Transportation" includes rental vehicle, bus, taxi, fuel, and so forth while on travel status.  
 \*\* "Other" includes incidentals such as long distance telephone calls and per diem while on travel status.

Travel date(s)	Destination and Rationale	Airfare	Other Transportation*	Accommodation	Meals	Other **	Total
21-Apr-2024 25-Apr-2024	Canadian Council of Legislative Auditors (COLLA), Information Technology Audit Committee (ITAC) meeting, Winnipeg, MB	\$ 508	\$ 142	\$ 583	\$ 128	\$ 29	\$ <b>1,390</b>

**Hospitality and working sessions**

- Hospitality expenses are incurred when, in the course of doing business or as a courtesy, OAG staff pay for food and beverage or other related expenses for someone not employed by the office.
- A working session is a non-travel meal expense at a commercial eating establishment while in the course of conducting office business.

Date	Description and Rationale	Amount
		\$ -
<b>Cumulative total for reported expenses from April 1, 2024 to July 31, 2024</b>		<b>\$ 1,390</b>

- Notes:
- The Office of the Auditor General of Alberta (OAG) is not subject to the Goods and Services Tax. We receive reimbursement from the federal government where applicable.
  - Amounts shown are rounded to the nearest dollar.