

**Office of the Auditor General of Alberta
Expense Report**

Karen Zoltenko CPA, CA, Business Leader, Audit Practice

April 1, 2024—March 31, 2025

Travel

This includes out-of-town travel expenses in connection with activities such as auditing provincial ministries, departments and agencies; and participating with professional organizations, conferences and professional development.

- * "Other Transportation" includes rental vehicle, bus, taxis, fuel, and so forth while on travel status.
** "Other" includes incidentals such as long distance telephone calls and per diem while on travel status.

Travel date(s)		Destination and Rationale	Airfare		Other Transportation*	Accommodation	Meals	Other **	Total					
7-Apr-2024	9-Apr-2024	Canadian Council of Legislative Auditors (CCOLA), Performance Audit Symposium, Toronto, ON	\$	1,367	\$	304	\$	591	\$	68	\$	14	\$	2,344

Hospitality and working sessions

- Hospitality expenses are incurred when, in the course of doing business or as a courtesy, OAG staff pay for food and beverage or other related expenses for someone not employed by the office.
- A working session is a non-travel meal expense at a commercial eating establishment while in the course of conducting office business.

Date	Description and Rationale	Amount
2-May-2024	Lunch to discuss operations (3 people)	\$ 69
16-Aug-2024	Lunch to discuss operations (2 people)	52
23-Oct-2024	Career advisory lunch (2 people)	37
21-Nov-2024	Lunch to discuss operations (3 people)	55
11-Dec-2024	Lunch to discuss operations (2 people)	76
		\$ 289

Cumulative total for reported expenses from April1, 2024 to March 31, 2025

\$ 2,633

- Notes:
- The Office of the Auditor General of Alberta (OAG) is not subject to the Goods and Services Tax. We receive reimbursement from the federal government where applicable.
 - Amounts shown are rounded to the nearest dollar.