

**Office of the Auditor General of Alberta  
Expense Report**

**Michelle Fleming CPA, CA, Audit Principal (Calgary)**

**April 1, 2024 – March 31, 2025**

**Travel**

This includes out-of-town travel expenses in connection with activities such as auditing provincial ministries, departments and agencies; and participating with professional organizations, conferences and professional development.

- \* "Other Transportation" includes rental vehicle, bus, taxis, fuel, and so forth while on travel status.  
\*\* "Other" includes incidentals such as long distance telephone calls and per diem while on travel status.

| Travel date(s) |             | Destination and Rationale                        | Airfare |   | Other Transportation* | Accommodation | Meals | Other ** |    | Total |    |   |    |       |
|----------------|-------------|--------------------------------------------------|---------|---|-----------------------|---------------|-------|----------|----|-------|----|---|----|-------|
| 7-Jul-2024     | 11-Jul-2024 | Effective Writing Training, Edmonton, AB         | \$      | - | \$                    | 317           | \$    | 677      | \$ | 142   | \$ | - | \$ | 1,136 |
| 10-Oct-2024    | 11-Oct-2024 | University of Lethbridge meeting, Lethbridge, AB |         | - |                       | 101           |       | -        |    | -     |    | - |    | 101   |
| 15-Oct-2024    | 18-Oct-2024 | GCCR Training, Edmonton, AB                      |         | - |                       | 230           |       | 373      |    | 80    |    | - |    | 683   |
| 26-Nov-2024    | 27-Nov-2024 | Various internal meetings, Edmonton, AB          |         | - |                       | 182           |       | 175      |    | 54    |    | - |    | 411   |
|                |             |                                                  | \$      | - | \$                    | 830           | \$    | 1,225    | \$ | 276   | \$ | - | \$ | 2,331 |

**Hospitality and Working Sessions**

- Hospitality expenses are incurred when, in the course of doing business or as a courtesy, OAG staff pay for food and beverage or other related expenses for someone not employed by the office.
- A working session is a non-travel meal expense at a commercial eating establishment while in the course of conducting office business.

| Date        | Description and Rationale        | Amount        |
|-------------|----------------------------------|---------------|
| 2-Dec-2024  | Career advisory lunch (2 people) | \$ 53         |
| 11-Mar-2025 | Career advisory lunch (2 people) | 63            |
|             |                                  | <b>\$ 116</b> |

**Cumulative total for reported expenses from April 1, 2024 to March 31, 2025**

**\$ 2,447**

- Notes:
- The Office of the Auditor General of Alberta (OAG) is not subject to the Goods and Services Tax. We receive reimbursement from the federal government where applicable.
  - Amounts shown are rounded to the nearest dollar.