

Office of the Auditor General of Alberta
Expense Report

Patty Hayes CPA, CA, Assistant Auditor General

April 1, 2024—March 31, 2025

Travel

This includes out-of-town travel expenses in connection with activities such as auditing provincial ministries, departments and agencies; and participating with professional organizations, conferences and professional development.

* "Other Transportation" includes rental vehicle, bus, taxis, fuel, and so forth while on travel status.
** "Other" includes incidentals such as long distance telephone calls and per diem while on travel status.

Travel date(s)		Destination and Rationale	Airfare	Other Transportation*	Accommodation	Meals	Other **	Total
7-Sep-2024	11-Sep-2024	Canadian Council of Legislative Auditors (COLA) Conference, Quebec, QC	\$ 962	\$ 178	\$ 1,726	\$ 189	\$ 28	\$ 3,083

Hospitality and working sessions

- Hospitality expenses are incurred when, in the course of doing business or as a courtesy, OAG staff pay for food and beverage or other related expenses for someone not employed by the office.
- A working session is a non-travel meal expense at a commercial eating establishment while in the course of conducting office business.

Date	Description and Rationale	Amount
12-Dec-2024	New staff orientation lunch (7 people)	\$ 167
15-Jan-2025	Career advisory lunch (6 people)	164
		\$ 331

Cumulative total for reported expenses from April 1, 2024 to March 31, 2025

\$ 3,414

- Notes:
- The Office of the Auditor General of Alberta (OAG) is not subject to the Goods and Services Tax. We receive reimbursement from the federal government where applicable.
 - Amounts shown are rounded to the nearest dollar.